

COMMUNITY MONITORING COMMITTEE  
COMMUNICATIONS SUBCOMMITTEE

MINUTES OF MEETING  
JANUARY 12, 2000

- 1 . Minutes of December 22, 1999 . Deferred to next meeting.
2. Monthly News Article - Masthead.

Agreed to content of draft as circulated.

A review and discussion  
samples provided by E. Culham.

occurred on many

Agreed to adopt sample # 5

Prepare for b/w printing only

Agreed to E. Culham prepare the necessary template.

Attendance A. Murray D. Wright D. Mason E. Culham
---------------------------------------------------------------

E. Culham.

#### 4. Style Management

Agreed to use type "TIMES" as per sample # B for

letterhead and fax.

Agreed to E. Culham prepare a brochure to include CMC  
mandate, members and telephone Agreed to review a draft  
when ready.

Agreed to meet the Annual Report Committee (ARC) to  
coordinate the preparation, printing and public communication.

#### 7. Presentation at next CMC meeting

A Murray and D. Murray will continue the presentation of the  
communication strategy, provide relative cost estimates and obtain member  
comments.

estimates and  
Agreed to mee

Agreed to meet after contact

with the ARC.