

CMC Virtual Board Meeting Minutes at 6:30 pm on April 23,2020
Via the ‘ ZOOM Platform ‘

CMC Directors in attendance: Scott Guthrie, Chair; Tom Robertson, Vice -Chair; Andrew Giles, Sec.Treas.,Raissa Musial, Maureen Yeadon, Frank Johnston, Murray Power, Peter Lund, Ali Duale, Jamil Sinno, Olaniyi Oladimeji and Councillor Adams.

- * Regrets received from CMC Directors: Councillor Whitman.
- * Directors Absent: Councillor Zurawski and Mayor Mike Savage.
- * Staff Attending: Reg Rankin, CMC Executive Director, John Soosaar, CMC Communications Advisor, Colleen Rollings, Environmental Consultant and Mary-Frances Lynch, Social Media Technician.
- * Guests attending: Andrew Philopoulis , Solid Waste Mgr. HRM ; Harold Johnson, Vice President of Municipal Group; Ken Meech-MIRROR; Steve Copp, MIRROR.

1.Motion by Peter Lund seconded by Maureen Yeadon to approve the Agenda as circulated with an added amendments to bring forward for discussion the Information Reports no. 1 (2019-2020 CMC Operating Budget Report) and no. 2 (Otter Lake Landfill Siting Audit) as added Agenda items : number 8 and number 9 respectively; and also, added number 9, on this agenda, the consideration of an alternative meeting date for the Annual General Meeting of the Halifax Waste/Resource Society. Carried.

2 Motion by Murray Power seconded by Andrew Giles to approve the minutes, as circulated, of the last CMC Board Meeting held on November 21, 2019. Carried

3.Motion by Andrew Giles seconded by Peter Lund to ratify the following listed CMC Consultant invoices. (And which invoices were identified on the agenda as approved by the Executive Director and submitted to HRM on a monthly basis) ; specifically: November '19, the amount of \$4,504.05; December '19, for \$1,094.50; January '20, for \$2,148.28; February '20, \$ 1,859.75 and March '20, for \$ 1,390.75. Carried.

4. Motion by Councillor Adams seconded by Ali Duale to ratify, as approved by the CMC Executive Committee, the construction of the CMC Sign at a cost of \$ 8,409.38, the lowest cost submission of three quotes, from New Century Ltd. This sign to be installed in early Summer along the road leading to the Otter Lake Landfill. Carried.

5. Andrew Philopoulis, Solid Waste Mgr., HRM provided the CMC Board an overview of operations that, for the most part, are operating well under the current required ‘ social distance‘ practices; but that at present, the operations at ‘ Hazardous Waste Depot ‘ has been temporarily suspended as the prudent decision to implement at this time.

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Continuation of the CMC Board Minutes of April 23, 2020:

Added Agenda items for discussion relative to two Information Reports as circulated:

6. Relative to the circulated Agenda Report ‘CMC’s Operating Budget to Actual Expenditures from April 1, 2019 to March 31, 2020’, there were basically two questions of clarification:

i) Why is there as much as approximately 20% surplus. That is, an allocated CMC Budget of \$ 90,000 against Total Operating Expenditures of \$70,283?

Response: The CMC Executive Director stated that at end of January 2019, the company which provided for a full complement of Consultant Services -Communications, Environment and Social Media- resigned their services. Their resignation was prompted by their stated apparent or real ‘conflict of interests ‘with serving CMC and aspiring to do other business with HRM.

This resignation required appropriate governmental process over some months, including preparing and issuing new tenders, to replace these services. In the interim, CMC prudently took only necessary provisional interim services to operate. This consequent action reduced our services and also our usual level of associated costs – and in particular, our otherwise newsletter production and social media maintenance.

ii) What happens to this surplus?

Response: Such unexpended amount remains with HRM general expenditure accounts as it was an allocated Budget, not an outright grant to spend. Moreover, CMC does not have their own bank account. And all such expenditures approved by HRM are based on a substantiation of valid costs for its payment – and within the set limits of the pre-approved budget.

7. As regards to the circulated Agenda Report ‘Compliance Audit on the 3 kilometre distancing of private water wells to the Otter lake Landfill: A question on CMC’s staff authority to investigate this question with CMC staff resources:

Response: Such direction and action for this compliance audit by CMC staff was by the Authority of the CMC Board of Directors at their In-Camera Meeting on November 21, 2019..

8. As regards to a possible date for the 2020 Annual General Meeting of the Halifax Waste/Resource. It was the **consensus**, given the Province’s recent edict; which enables to extend the required date of an ‘Annual General Meeting’; and that whenever date of meeting, the Society’s explicit powers to conduct ‘Virtual Meetings’: that this decision for date of AGM meeting be left to the call of the Executive Committee of the HWRS.